

INSTALLATION GUIDE

Version 1.0



1 Installation

The following steps outlines how to install Optimus for QuickBooks Online.

- 1. Access the Optimus Merchant portal (<u>https://merchant.viaoptimus.io</u>)
- 2. Enter your Username and Password. You can find your login credentials in Welcome email.





- 3. Click on the Sign In button.
- 4. Click on the **Downloads** menu in the left navigation menu as shown in the figure below.





5. Click on the **Download Optimus** button as shown in the figure below.

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	User Manual	
Complete your profile 64%		

- 6. You are redirected Chrome Web Store page.
- 7. Click on the Add to Chrome button as shown in the figure below.





8. Click on **Add Extension** button as shown in the figure below.

Home > Extensions > ViaOptimus	It can: Read and change your data on a number of websites	
ViaOptimus ***** © © Pro	Shaw Defails Add extension Convo dwotfivity	Checking
Overview	Privacy practices Reviews Suppor	t Related

9. Once the extension is added, the notification pops up as shown in the figure below.





10. Click on **Extensions** icon as shown in the figure below.

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11. Pin the ViaOptimus as shown in the figure below.

Home > Extensions > ViaOptimus	Diese extensions don't need to see and change information on this abs. VaCptimus F I
	O Manage extensions

12. ViaOptimus icon starts displaying on the bar as shown in the figure below.



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